

Data and Evaluation Volunteer/Intern | United South End Settlements

About USES

The mission of United South End Settlements (USES) is to harness the power of our diverse community to disrupt the cycle of poverty for children and their families. USES believes families have the best chance to reach their potential when they have long-term, holistic support. We help families reach their goals through one-on-one coaching and skill-building workshops and events and through quality education and enrichment opportunities for children. This includes early childhood education, after-school and summer enrichment programming, and a sleepaway camp in New Hampshire.

USES believes that children and their families can access the greatest opportunities when we welcome people from various backgrounds and perspectives. We intentionally promote community and bring together people from different backgrounds through diversified enrollment, volunteerism, networking and other community building opportunities.

About the Role

USES seeks an enthusiastic Data and Evaluation Volunteer or Intern to assist with the data and evaluation operations that support our impact measurement and programs' mission. Internships are available for college credit.

USES's model is grounded in a Two-Generation approach to disrupting the cycle of poverty. This volunteer position provides a unique opportunity for those interested in data and poverty interventions to contribute to an exciting field and provide meaningful and needed capacity to this work. You'll be using rigorous methods in measuring outcomes and learn about the latest research guiding this field.

It has been demonstrated that poverty is not solely an economic issue; it creates obstacles and equity disparities in health, education, employment, race, gender, wellness, and other areas. The Two-Gen model delivers a tailored set of interventions to both children and their parents/caregivers in order to address the various ways poverty effects families. At USES, these interventions are carefully measured and objectively reported on internally and externally.

Data & Evaluation Volunteer Responsibilities

Activities will be tailored to the volunteer's skill level and interest

- Assist with data collection and preparation of results for data analysis
- Data monitoring and cleaning
- Data analysis
- Other administrative support as needed

- Research and writing

Reports to

- Evaluation and Database Manager

Applicant Requirements

- Interest in USES's mission
- Extremely detail-oriented
- Experience working with databases, preferably Salesforce (will train the right candidate)
- Experience working with Excel and/or data analysis software

Schedule/Time Commitment

- Flexible scheduling
- Preferable 4-6 months commitment
- This is a remote position

How to Apply

Please email a cover letter and resume to Marcie Bilodeau at mbilodeau@uses.org.