

## UNITED SOUTH END SETTLEMENTS

*United South End Settlements (USES) is a community-based nonprofit organization serving children, teens, adults, and seniors through programs in art, education, technology, and social services. USES has held true to its settlement house roots, committing to the motto of “neighbors helping neighbors to grow and thrive.” Our extended family is an integrated team of participants, staff, volunteers, community leaders, and business partners. USES operates in three locations in the South End – Harriet Tubman House, South End House, the Children’s Art Centre – and Camp Hale on Squam Lake in New Hampshire. Please visit our website at [www.uses.org](http://www.uses.org).*

*The Camp Hale season is two and a half months long with five camping sessions – rookie camp for boys 6 to 10, session I for boys 7 to 10 years old, session II for boys 11 to 14 years old, father son weekend for boys 6 and older, and session III for girls 8 to 14 years old. During camp sessions pairs of counselors work together providing 24-hour supervision to a cabin group of 6 to 8 campers of diverse ethnic and cultural backgrounds. The residential aspect of Camp Hale enables the agency to provide children with more in-depth guidance, support, and opportunities for personal growth. The important partnerships that develop with both parents and children can extend across the calendar year.*

### **Summer 2014 Camp Staff must be available from June 8<sup>th</sup> through August 27<sup>th</sup>.**

Training week: June 9<sup>th</sup> through June 20<sup>th</sup>

Father Son Weekend (boys ages 7 and up): June 20<sup>th</sup> through June 22<sup>nd</sup>

Rookie Camp (boys ages 6-10): June 25<sup>th</sup> through June 29<sup>th</sup>

1<sup>st</sup> session (ages 7-10): June 25<sup>th</sup> through July 13<sup>th</sup>

2<sup>nd</sup> session (ages 11-14): July 17<sup>th</sup> through August 9<sup>th</sup>

3<sup>rd</sup> Session training week: August 9<sup>th</sup> through August 13<sup>th</sup>

3<sup>rd</sup> Session (Girls ages 8-14) August 13<sup>th</sup> through August 25<sup>th</sup>

The location of this job is 93 Milbridge Road, Center Sandwich, NH.

Camp Hale provides room and board.

### **Camp Nurse**

#### **GENERAL DESCRIPTION**

The Camp Nurse manages the camp infirmary by providing healthcare to campers and staff. She or he maintains accurate medical records of campers and staff members, and reviews and updates camp health-care policies.

#### **QUALIFICATIONS**

Candidate must be a mature individual with at least five (5) years of experience in nursing. Strong communication and interpersonal skills required. Experience in emergency treatment, preferred. Knowledge of camp healthcare policy development and experience working with youth also preferred. Must have a vehicle and be available mid-June to mid-August. Must have New Hampshire nursing license by first day of Camp.

## RESPONSIBILITIES

1. Review and update camp health policies.
2. Administer medications and maintain camp infirmary.
3. Train staff in basic first aid and health maintenance during training week and for duration of camp season.
4. Treat illnesses and accidents of campers and staff.
5. Administrative responsibility for filing insurance/claims forms and other related information which includes accurate recording of camp files.
6. Develop positive relationships with local healthcare professional and medical facilities.
7. Attend staff meetings and update staff on camp health issues.
8. Perform other job-related duties as required.

## PHYSICAL REQUIREMENTS (with or without accommodation)

- Must be able to climb, balance, kneel, crouch, reach, stand, walk, lift, finger, grasp, feel, talk, hear, and be capable of repetitive motion
- Position requires exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or a 20 pounds of force constantly
- Work requires close visual acuity
- Position is not substantially exposed to adverse environmental conditions

---

*The above statements reflect the general details considered necessary to describe the principal function of the job identified and shall not be considered a detailed description of all the work requirements that may be inherent in the job.*

---

**To apply, please email resume and cover letter to: [humanresources@uses.org](mailto:humanresources@uses.org)  
In the subject line, please specify the position to which you are applying.  
No phone calls, please.**